Minutes

Core Curriculum Meeting

February 27, 2015

WHTC 103

Members Present: Frances Bernat, Patricia Cantu, Juan G. Garcia, Ray Garza, Conchita Hickey, Michael Kidd, Bede Leyendecker, Kevin Lindberg, Mark Menaldo, Veronica Martinez, Bernice Sanchez, David Milovich, Bernice Sanchez, Deborah Scaggs, Marivic Torregosa, Mary Trevino, Marcus Ynalvez

Members Absent: Manuel Broncano, Stuart Davis, Lorraine Dinkel, Wendy Donnell, Rohitha Goonatilake, Jose Carlos Lozano, Tom Mitchell, Dan Mott, Paul Niemeyer, Gilberto Salinas, Richard Wright

Approval of Minutes: B. Leyendecker moved and M. Kidd seconded that the minutes be approved. Motion passed.

Timeline for Coordinating Board: K. Lindberg led the discussion regarding TAMIU's option to submit changes to the core. Although we may set our own deadline, The Texas Higher Education Coordinating Board (THECB) recommends that we allow a 75-day review period, as THECB has 30 days to respond if they so choose; we would then have one month to respond to their decision, and THECB would in turn have two weeks to respond to our response. Given those constraints, he proposed 3 options. Plan A: Get changes approved in time for Fall; Plan B: Get changes in 45 days before fall enrollment but not posting new courses until we got approval, or Plan C: Schedule a 60 day internal notice to have courses proposed for the core so that they could be reviewed by Core Curriculum Committee (CC)and then by University Curriculum Committee (UCC). Mary Treviño indicated that we could remove courses from the core without issue. Adding courses to the fall schedule before THECB approval would not be advisable. Discussion followed. It was decided that August 1 would be the 75 day deadline for inclusion in spring 2016

M. Menaldo brought up a proposal to cross list a new course LEDR 2301 with PSCI 2301, already approved as a leadership course for the new Leadership minor. However, the course syllabus for both will be revamped and he will not be able to work on it until the summer. Given that timeline, K. Lindberg indicated that the teaching of the course as a core curriculum option would need to wait until Spring 2016 since our deadline for submission to THECB would be August 1st.

D. Milovich reminded the committee that the final meeting of the UCC would be at the end of March and the course would need to be submitted first to the CCC.

C. Hickey moved and M. Treviño seconded that new course proposals needed to be submitted by the beginning of March 2015.

Teamwork Rubric: Discussion took place regarding the two different types of teamwork rubrics: one for individual performance and one for the group. Faculty can choose which works best for their

assessment. Questions arose regarding the entry of the results on Survey Monkey and a number of options regarding how to assess the data followed. M. Treviño indicated that Survey Monkey calculates the average; D. Scaggs explained how they had proceeded with ENGL 2311 and evaluated each presenter. R. Garza proposed using Google forms since it was just as effective as Survey Monkey. Consensus was that since Survey Monkey was already set up for assessment, that we should use this one for now.

THAR 1310: The question was raised whether changes to a syllabus for a core course had to be approved by the CCC. After some discussion, it was determined that changes had to go to the committee for approval only if the change was substantive, i.e. if the artifacts or the character of what was going to be assessed would change.

B. Leyendecker stated that the MUSI department was working on a revised common syllabus for MUSI 1306 and would submit when ready.

Other Business: R. Garza asked about reader reliability and it there were any issues with reader ratings, and if there was a difference between grades and assessment. Committee was reminded that it was important to ensure that readers had some sort of anchoring before they begin the assessment process to increase reader reliability and that grades and assessment are two different types of evaluation. Although they can overlap, they are not the same.

Adjournment: B. Leyendecker moved to adjourn and B. Sanchez seconded. Motion passed.